

## AGENDA FOR LAKE COUNTY JJC

September 9, 2021

1 p.m.

**\*\*\*NEED TO HAVE A QUOROM TO BEGIN MEETING – 4 OR MORE\*\*\***

First meeting:

1. Election of officers
  - a. Chairperson
    - i. State's Attorney will act as the chairperson of the JJC until the council elects a chairperson
  - b. Vice President – aka co-chair?
  - c. Secretary - Levi will take minutes until a Secretary is elected
  - d. Treasurer (?) JJC Coordinator may be able to do this
2. Develop by-laws
  - a. Use by-laws from previous council
3. Develop a Memorandum of Understanding (MOU) between participating organizations
  - a. Strongly suggested to create MOU's – sample contained in the guide
4. Determining sub-committees to be formed
  - a. Data collection
  - b. Finance?
  - c. Fundraising
  - d. Quality Assurance
  - e. Public Relations – schools and community
  - f. Specialty – e.g. domestic, substance, cyber
5. Report that we will hire JJC Coordinator \$26/hour – 20 hours per week - \$27,040
6. Report that we are working to get a website
7. Discuss a Spring Training
8. Future meeting will be on Second Tuesday every month at 1 p.m. *via Zoom* until further decided
9. Discuss grant and grant requirements. Need to be in strict compliance so that we can get grant renewed. Grant is for \$55,740.

Included in budget:

JJC Coordinator

Training – Speaker fees

Graphic designer – create printed/electronic materials

Giveaways – pencils, phone wallets, etc.

Printed materials – safety cards, bookmarks, posters

Laptop and accessories – for JJC coordinator

## **Motion to adjourn**

JJC can provide numerous benefits to the community

1. Establishing a juvenile justice plan will handle juvenile justice related issues at all the decision making stages.
2. Collaboration between the various stakeholders who have responsibility for juvenile justice concerns in their respective jurisdictions.
3. Assessment of juvenile issues within the community to determines the best process for resolving these issues.
4. Community collaboration
5. Increased funding opportunities though identifying needs and pooling resources.

The establishment of a JJC helps individuals determine the needs of the children in the community through collaboration with other stakeholders, including but not limited to the State's Attorney, Judges, Probation Officers, the Sheriff and community members. Performing a needs assessment allows the identification of the types of services youth need and issues withing the community that need to be addressed.